

# P3 Express Micro Project Management Training

## Course Outline

### Module 1: Introduction to P3 Express Micro (2H)

- What is P3 Express Micro?
- Why a minimalist project management framework?
- Comparison with traditional project management approaches
- Key principles of P3 Express Micro
- Overview of four core cycles: Kickoff, Execution, Monitoring, Closure

### Module 2: Kickoff Cycle – Getting Started Right (4H)

- Defining project goals, scope, and success criteria
- Identifying key stakeholders and responsibilities
- Creating a lightweight project plan
- Setting up a simple communication and task-tracking approach
- **Hands-on exercise:** Project kickoff simulation

### Module 3: Execution Cycle – Managing Work Efficiently (4H)

- Breaking work into manageable actions
- Tracking progress with minimal overhead
- Daily and weekly check-ins: Keeping the team aligned
- Dealing with changes, risks, and issues on the fly
- **Hands-on exercise:** Managing a project execution cycle

### Module 4: Monitoring Cycle – Keeping the Project on Track (2H)

- Quick and effective progress reviews
- Making data-driven decisions to adapt to challenges
- Simple but effective stakeholder updates
- **Hands-on exercise:** Applying a monitoring cycle to a live scenario

### Module 5: Closure Cycle – Wrapping Up Successfully (2H)

- Ensuring deliverables meet expectations
- Capturing lessons learned for continuous improvement
- Conducting a simple yet meaningful project review
- **Hands-on exercise:** Simulating project closure

## Module 6: Case Study & Final Review (2H)

- Applying P3 Express Micro to a real or simulated project
- Group discussions on best practices and challenges
- Q&A and takeaways for immediate implementation
- Certification of completion

## Key Features of the Course

- ✓ Lightweight, action-driven approach to project management
- ✓ Practical tools and templates for immediate use
- ✓ Real-life case studies and interactive group activities
- ✓ Hands-on learning rather than heavy theory

## Who Should Attend?

- **Project Managers** seeking a simplified yet effective framework
  - **Team Leaders** managing projects without extensive methodologies
  - **Entrepreneurs & Startups** streamlining their project execution
  - **Business Professionals** improving project efficiency with minimal overhead
  - **Scrum Masters & Agile Practitioners** interested in complementary techniques
  - **Consultants & Coaches** supporting teams in project execution
  - **Anyone managing projects** without formal project management training
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## ***Preparation***

Here are 5 pre-workshop questions for organizations interested in attending the **P3 Express Micro** workshop:

1. ***What challenges have you faced in managing projects, and how do you currently address them?***
2. ***Have you used any project management frameworks before? If so, which ones, and what was your experience?***
3. ***What are your key expectations from this training? What skills or knowledge do you hope to gain?***
4. ***How do you currently track project progress and manage stakeholder communication?***
5. ***Can you think of a past project where a more lightweight approach could have improved efficiency? If so, how?***

These questions help to understand the organization's current Project Management landscape and tailor the workshop to their needs.

For more information, contact us at: <https://www.ppp-partners.com/contact>